



School District of Flambeau

HOME OF THE FALCONS



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Acceptable Use Policy

The School District of Flambeau believes in the tremendous value of educational technology. We will utilize technology to teach students the 21st Century skills necessary for success in a competitive, global age.

Access to technological tools is an essential component of education, especially when coupled with engaging learning, and instruction in how to use those tools responsibly and effectively.

The school's information technology resources, including e-mail and internet access, are provided for educational purposes. If you have any doubt about whether a contemplated activity is acceptable, consult with your immediate teacher, supervisor, or director to help decide if a use is appropriate. Adherence to the following policy is necessary for continued access to the school's technological resources:

Users must respect and protect the integrity, availability, and security of all electronic resources by:

- Observing all district Internet filters and posted network practices.
- Reporting security risks or violations to a staff member or administrator.
- Not destroying or damaging data, networks, or other resources that do not belong to them.
- Notifying a staff member or administrator of network malfunctions.

Users must respect and protect the privacy of others by:

- Using only assigned accounts.
- Only viewing, using, or copying passwords, data, or networks to which they are authorized.
- Refraining from distributing private information about others or themselves.

Users must respect and protect the intellectual property of others by:

- Following copyright laws (not making illegal copies or downloading music, movies, etc.).
- Citing sources when using the work of another (not plagiarizing).

Users must respect and practice the principles of community by:

- Communicating only in ways that are kind and respectful.
- Not intentionally accessing, transmitting, copying, or creating material that violates the school's code of conduct (such as messages/content that are pornographic, threatening, rude, discriminatory, or meant to harass).
- Not intentionally accessing, transmitting, copying, or creating material that is illegal (such as stolen materials or illegal copies of copyrighted works).
- Reporting threatening or discomfoting materials to a teacher or administrator.
- Not using the resources to further other acts that are criminal or violate the school's expectations of students.
- Avoiding spam, chain letters, or other mass unsolicited mailings.
- Refraining from selling, advertising, or otherwise conducting business, unless approved as a school project.

Users must respect the learning environment by:

- Using technology for educational purposes.
- Following the directions of teachers, staff, and administrators.
- Listening to music, watching videos, etc. only at the discretion of the teacher.
- Using headphones/ear buds when listening to music, watching videos, etc.
- Not playing games or participating in other distracting activities during class

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Users must respectfully use social media by:

- Being respectful in all communications (by word, image, or other means).
- Not using obscene, profane, or vulgar language.
- Not bullying, harassing, threatening, slandering, or otherwise insulting other students, staff, or any other individual, group, or organization.
- Not discussing or encouraging illegal activity, the use of alcohol, tobacco, or drugs; sexual behavior, harassment, or bullying.
- Not posting images of other students, staff, or other individuals without their consent.
- Honoring the privacy of others and not posting confidential information.

Users may, if in accord with the above policies and handbook policies:

- Design and post web pages and other material from school resources.
- Communicate electronically via tools such as e-mail, chat, or videoconferencing (with teacher permission).
- Install or download software, if in conformity with laws and licenses, on district issued devices if students are administrators of the device through a 1:1 initiative.

Failure to adhere to these expectations will result in a response from teachers and/or administration. Depending on the severity of the student behavior, responses will vary from Level I - Level IV. Please see "Responses to Student Behavior" in the Student/Parent Handbook for a description of behaviors and potential responses. These expectations apply to all School District equipment and networks.

The use of District owned information technology resources is not private. School and network administrators and their authorized employees monitor the use of digital resources to help ensure that users are secure and in conformity with this policy. Administrators reserve the right to examine, use, and disclose any data found on the school's information networks in order to further the health, safety, discipline, or security of any student or other person, or to protect property. They may also use this information in disciplinary actions, and will furnish evidence of crime to law enforcement. The District reserves the right to determine what constitutes acceptable use as technology changes and to limit access to such uses. The District also reserves the right to use student work to recognize student achievement and for school promotions. Students will be recognized for their work, although superseded by a media opt-out release form on file for that student.

Student: I have read and agree to follow the SCHOOL DISTRICT OF FLAMBEAU Acceptable Use Policy. I understand that any violation of these expectations may result in the loss of technology privileges and that additional responses may be determined and carried out by administration.

Student Signature: _____ Grade: _____ Date: _____

Parent/Guardian: I have read the SCHOOL DISTRICT OF FLAMBEAU Acceptable Use Policy. I understand the access is for educational purposes and that SCHOOL DISTRICT OF FLAMBEAU has taken precautions to eliminate controversial material being viewed by users. However, I recognize that it is impossible to restrict access to all controversial materials and will not hold SCHOOL DISTRICT OF FLAMBEAU, or any staff member responsible for materials acquired over the internet. I hereby give my permission for my child to have the privilege of internet access and grant permission to use technology in school and accept responsibility for monitoring my child's actions when at home.

Parent/Guardian Signature: _____ Date: _____